

Are you at risk!

Are you sure that your documentation will hold up to an audit?

Typical dictation errors:

- Omitting elements of HPI.
- Incomplete ROS.
- Omitting Family or Social History.
- Lack of documentation of decision making criteria.

How many transcription errors are in your documentation?

Impact of documentation errors on your practice!

If your documentation does not meet the CMS (HCFA) guidelines you are at risk for:

- Audits
- Medicare paybacks
- Civil money penalties of \$2000.00 per line item, up to \$10,000 per claim.

WHAT CAN
SYNERGY *Z*forms
DO FOR YOU?

Additional services offered by Synergy Practice Solutions:

- Medical Billing
- Auditing
- Practice Management

Synergy also has RIC forms for Inpatient Rehabilitation Hospitals.
Call for Info!



A Medical Billing & Practice Management Company

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Fax: (443) 260-2754
Email: info@spsbilling.com



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Why Use Z-Forms?

*Z-Forms will enable the physician to adhere to CMS guidelines without memorizing all the rules!

*Z-Forms will also eliminate dictating which will allow the physician to spend more time with the patient!

* Z-Forms will eliminate the need for transcript and the costs associated with it.

How much is your current method of documentation costing you?



Z-Forms will ensure the **Quality**, **Efficiency** and **Compliance** of your documentation.

Z-Form Components

Z-forms contain the following components:

- HPI—History of present illness.
- ROS—Review of systems.
- PFSH—Past family, social history.
- Past medical history including medications.
- Physical Exam

Z-forms allow use of either the 95 or 97 guidelines!

*Remember you may not mix and match the 95 & 97 guidelines!

Packages

The following packages are available:

- PM&R
- Internal Medicine
- Orthopedics
- Family Practice

If you don't see your specialty here, we will customize forms for you!

*The PM&R & Internal Medicine Packages also include a selection of Inpatient and Administrative forms.

SYNERGY NOW OFFERS combination forms that combine the New Patient, Initial and Subsequent forms into one for the PM&R package.

www.synergypracticesolutions.com

Phone: 443-260-2660

Toll Free: 1-866-390-9547

Pricing

PM&R Packages

16 Ailments

Single Ailment \$25.00 each

\$315.00 for Expanded Package

Single Combined Ailment \$15.00 each

\$250.00 for Combined Package

Internal Medicine Package

19 Ailments

Single Ailment \$25.00 each

\$315.00 for Full Package

Orthopedic Package

8 Ailments plus X-ray & Short Forms

Single Ailment \$25.00 each

X-Ray Package \$35.00

\$250.00 for Full Package.

Family Practice Package

4 Ailments

Single Ailment \$20.00 each

\$75.00 for Full Package

* The above packages do not include customized headers

- For customized header add \$100.00 per package. Single forms add \$10.00 each.
- Additional customization is \$50.00 per hour
- Customized forms will take 5-7 business days to process.
- Non-customized forms may be viewed, purchased and downloaded from our website. If you request a CD to be mailed to you there will be an additional \$5.00 per CD.
- All prices subject to change.